

Meal Periods and Breaks

815.1 PURPOSE AND SCOPE

This policy provides general guidance regarding the availability of meal periods and breaks.

815.2 POLICY

It is the policy of the HCPD to provide meal periods and breaks to members of this department in accordance with the collective bargaining agreement or memorandum of understanding and the County personnel manual.

815.3 MEAL PERIODS

supervisor Members are not on-call during meal periods unless directed otherwise by a supervisor.

Members shall take their meal period in accordance with their established work schedule. Members may take out their meal period outside their established work schedule if they have obtained prior approval of a supervisor.

815.4 BREAKS

Each member is entitled to a 15-minute break near the midpoint for each four-hour work period. Only one break shall be taken during each four hours of duty. No breaks shall be taken during the first or last hour of a member's shift unless approved by a supervisor.

Members normally assigned to the office facility shall remain at the probation facility for their breaks. This does not prohibit them from taking a break away from the facility if they are on official business.

Members performing field duties will take their breaks within any assigned areas, subject to call, and shall monitor the channels of communication..