



**BUILDING APPLICATION FORM**  
**Humboldt County Building Department**  
Building Inspection Division 3015 H Street Eureka, CA 95501-4484  
(707) 445-7245 | [planningbuilding@co.humboldt.ca.us](mailto:planningbuilding@co.humboldt.ca.us)

**SECTION I**

**AGENT**

Business Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City, St, Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Alt. Tel: \_\_\_\_\_  
Email: \_\_\_\_\_

**OWNER(S) OF RECORD**

Business Name: \_\_\_\_\_  
Owner's Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City, St, Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Alt. Tel: \_\_\_\_\_  
Email: \_\_\_\_\_

**LOCATION OF PROJECT**

Site Address: \_\_\_\_\_  
Community Area: \_\_\_\_\_

**CONTRACTOR**

Business Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City, St, Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Lic. #: \_\_\_\_\_  
Email: \_\_\_\_\_

**GENERAL INFO**

Proposed Square Footage: \_\_\_\_\_  
Assessor's Parcel No(s): \_\_\_\_\_  
Parcel Size (acres or sq. ft.): \_\_\_\_\_

**CREATE AN ACCELA RECORD**

1. Navigate to [Accela](#), our permit management system.
2. Create an account to view permit status and download documents.

**SECTION II**

**DISCLAIMER:** Your building application will be in good standing for 1-year from the day you submit. Applications will expire and be purged after 1-year.

**REFERRAL AGENCIES**

Applying for a permit is not a guarantee of issuance. The referral agencies listed below have the right to deny services within their jurisdiction.

**Pacific Gas and Electric (PG&E)**

- Yes    No    Have you applied for service?  
Yes    No    Have you received an approval letter?

**Community Services District**    N/A

- Yes    No    Have you applied for service?  
Yes    No    Have you received an approval letter?  
Yes    No    Will your project require a sprinkler system?  
Yes    No    Is the Community Service District aware of this requirement?  
Yes    No    Do they have the infrastructure to provide services?

**Continued on next page...**

## SECTION II (continued)

**County of Humboldt Department of Environmental Health**      N/A

Yes      No      Are you proposing an on-site septic?

Yes      No      Are you proposing a well?

Yes      No      Have you performed the required weather testing?

**County of Humboldt Planning Department**

Yes      No      Do you have a planning permit?

Yes      No      Are all the easements (utility, driveways, etc) outside the construction areas?

Yes      No      Does your proposal exceed limitations of a planning permit associated with this parcel?

**County of Humboldt Code Enforcement Department**

Yes      No      Do you have an active Code Enforcement case associated with this parcel?

Yes      No      Is this building application addressing an active Code Enforcement case?

**Cultural Resources and Tribal Territories**

A referral will be sent to the tribal territory having jurisdiction over your parcel to ensure the project site is not located within an area where known cultural resources are present.

**DISCLAIMER:** Inadvertent discoveries of cultural resources during development must be reported to the tribal territory having jurisdiction over your parcel. Cultural resources may include obsidian or chert flakes, tools, locally darkened midden soils, groundstone artifacts, shellfish or faunal remains, and human burials.

## SECTION III

**PROJECT DESCRIPTION**

Describe all proposed development.

Funded By:

Private

Public

Both

**OWNER'S AUTHORIZATION & ACKNOWLEDGEMENT**

\_\_\_\_\_  
Applicant/Owner Signature

\_\_\_\_\_  
Date