

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA**

Certified copy of portion of proceedings, Meeting on September 23, 2008

RESOLUTION NO. 08-84

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF HUMBOLDT AMENDING  
RESOLUTION NO. 06-85 OF THE CONFLICT  
OF INTEREST CODE FOR THE COUNTY OF  
HUMBOLDT**

WHEREAS, the Political Reform Act, Government Code § 81000 et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations § 18730, which contains the terms of a standard Conflict of Interest Code; and

WHEREAS, this regulation can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act; and

WHEREAS, Conflict of Interest Codes previously adopted by the County Board of Supervisors are in need of revision, and the Board desires to have the filing officers delineated in said code; and

WHEREAS, affected departments have had an opportunity to review and comment on the proposed code.

NOW, THEREFORE, BE IT RESOLVED that the terms of 2 California Code of

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Regulations § 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference, and along with the attached appendixes in which employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the County of Humboldt.

BE IT FURTHER RESOLVED that pursuant to Section 4 of the standard code, designated employees shall file Statements of Economic Interests with their departments. The department heads shall complete and forward the original of their personal statement as a department head to the Registrar of Voters, who shall retain said statements within that department. Statements for all other designated employees and designated boards, committees, councils, panels, task forces, advisory groups, coordinating councils, corporations, consultants and coalitions will be retained by their department.

BE IT RESOLVED that the Amended Conflict of Interest Code for the County of Humboldt as submitted meets the requirements of the Political Reform Act of 1974 and that said Code and Appendixes are hereby approved and adopted by this Board of Supervisors. (Regulation of the Fair Political Practices Commission, Title 2, Division 6 of the California Code of Regulations).

18730. Provisions of Conflict of Interest Codes

(A). Incorporation by reference of the terms of this regulation along with the designation of employees and the formulation of disclosure categories in the Appendix referred to below constitute the adoption and promulgation of a Conflict of Interest code

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within the meaning of Government Code § 87300 or the amendment of a Conflict of Interest Code within the meaning of Government Code § 87306 if the terms of this regulation are substituted for terms of a Conflict of Interest Code already in effect. A code so amended or adopted and promulgated requires the reporting of reportable items in a manner substantially equivalent to the requirements of Article 2 of Chapter 7 of the Political Reform Act, Government Code §§ 81000 et seq. The requirements of a Conflict of Interest Code are in addition to other requirements of the Political Reform Act, such as the general prohibition against conflicts of interest contained in Government Code § 87100, and to other state or local laws pertaining to conflicts of interest.

(B). The terms of a Conflict of Interest Code amended or adopted and promulgated pursuant to this regulation are as follows:

**SECTION 1. Definitions.**

The definitions contained in the Political Reform Act of 1974, Regulations of the Fair Political Practices Commission (2 Cal. Code of Regs. §§ 18100 et seq.), and any amendments to the Act or Regulations are incorporated by reference into this Conflict of Interest Code.

**SECTION 2. Designated Employees.**

The persons holding positions listed in the Appendix are designated employees. It has been determined that these persons make or participate in the making of decisions which may foreseeably have a material effect on financial interests.

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**SECTION 3. Disclosure Categories.**

This Code does not establish any disclosure obligation for those designated employees who are also specified in Government Code § 87200 if they are designated in this Code in that same capacity or if the geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction in which those persons must report their financial interests pursuant to Article 2 of Chapter 7 of the Political Reform Act, Government Code §§ 87200 et seq.<sup>1</sup> Such persons are covered by this Code for disqualification purposes only. With respect to all other designated employees, the disclosure categories set forth in the Appendix specify which kinds of financial interests are reportable. Such a designated employee shall disclose in his or her Statement of Economic Interest those financial interests he or she has which are of the kind described in the disclosure categories to which he or she is assigned in the Appendix. It has been determined that the financial interests set forth in a designated employee's disclosure categories are the kinds of financial interests which he or she foreseeably can affect materially through the conduct of his or her office.

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<sup>1</sup>Designated employees who are required to file Statements of Economic Interests under any other agency's Conflict of Interest Code, or under Article 2 for a different jurisdiction, may expand their Statement of Economic Interests to cover reportable interests in both jurisdictions, and file copies of this expanded statement with both entities in lieu of filing separate and distinct statements, provided that each copy of such expanded statement filed in place of an original is signed and verified by the designated employee as if it were an original. See Government Code § 81004.

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**SECTION 4. Statement of Economic Interests.**

**Place of Filing.**

The code reviewing body shall instruct all designated employees within its code to file Statements of Economic Interests with the agency or with the code reviewing body as provided by the code reviewing body in the agency's Conflict of Interest Code.<sup>2</sup>

The department head of each county department is the filing officer for those filers filing as employees of that department head's department. For county boards, committees, councils, commissions, panels, task forces, advisory groups, coordinating councils, corporations, coalitions, and the like that have a "sponsoring department", the department head of this "sponsoring department" is designated as the filing officer.

For county boards, committees, councils, commissions, panels, task force, advisory groups, coordinating councils, corporations, coalitions and the like that do not have a "sponsoring department", the CAO is the designated filing officer.

**SECTION 5. Statements of Economic Interests.**

**Time of Filing.**

(a). Initial Statements. All designated employees employed by the agency on the effective date of this code as originally adopted, promulgated and approved by the code

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<sup>2</sup>See Government Code § 81010 and 2 Cal.Code of Regs. § 18115 for the duties of filing officers and persons in agencies who make and retain copies of statements and forward the originals to the filing officer.

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reviewing body, shall file statements within 30 calendar days after the effective date of this Code. Thereafter, each person already in position when it is designated by an amendment to this code shall file an initial statement within 30 days after the effective date of the amendment.

(b). Assuming Office Statements. All persons assuming designated positions after the effective date of this code shall file statements within 30 days after assuming the designated positions, or if subject to State Senate confirmation, 30 days after being nominated or appointed.

(c). Annual Statements.

All designated employees shall file statements no later than April 1.

(d). Leaving Office Statements.

All persons who leave designated positions shall file statements within 30 days after leaving office.

**SECTION 5.5. Statements for Persons Who Resign Prior to Assuming Office.**

Any person who resigns within 12 months of initial appointment, or within 30 days of the date of notice provided by the filing officer to file an assuming office statement, is not deemed to have assumed office or left office, provided he or she did not make or participate in the making of, or use his or her position to influence any decision and did not receive or become entitled to receive any form of payment as a result of his or her appointment. Such persons shall not file either an assuming or leaving office statement.

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(A) Any person who resigns a position within 30 days of the date of a notice from the filing officer shall do both of the following:

(1) File a written resignation with the appointing power; and

(2) File a written statement with the filing officer declaring under penalty of perjury that during the period between appointment and resignation he or she did not make, participate in the making, or use the position to influence any decision of the agency or receive, or become entitled to receive, any form of payment by virtue of being appointed to the position.

**SECTION 6. Contents of and Period Covered by Statements of Economic Interests.**

(a). Contents of Initial Statements.

Initial statements shall disclose any reportable investments, interest in real property and business positions held on the effective date of the code and income received during the 12 months prior to the effective date of the code.

(b). Contents of Assuming Office Statements.

Assuming office statements shall disclose any reportable investments, interest in real property and business positions held on the date of assuming office, or if subject to State Senate confirmation or appointment, on the date of nomination, and income received during the 12 months prior to the date of assuming office or the date of being appointed or nominated, respectively.

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(c). Contents of Annual Statements.

Annual statements shall disclose any reportable investments, interests in real property, income and business positions held or received during the previous calendar year provided, however, that the period covered by an employee's first annual statement shall begin on the effective date of the code or the date of assuming office whichever is later.

(d). Contents of Leaving Office Statements.

Leaving office statements shall disclose reportable investments, interests in real property, income and business positions held or received during the period between the closing date of the last statement filed and the date of leaving office.

**SECTION 7. Manner of Reporting.**

Statements of Economic Interests shall be made on forms prescribed by the Fair Political Practices Commission and supplied by the agency, and shall contain the following information:

(a). Investments and Real Property Disclosure.

When an investment or an interest in real property<sup>3</sup> is required to be reported,<sup>4</sup> the

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<sup>3</sup>For the purpose of disclosure only (not disqualification), an interest in real property does not include the principal residence of the filer.

<sup>4</sup>Investments and interests in real property which have a fair market value of less than \$2,000 are not investments and interests in real property within the meaning of the Political Reform Act. However, investments or interests in real property of an individual include those held by the individual's spouse and dependent children as well as a pro rata share of any investment or interest in real property of any business entity or trust in which the individual, spouse and dependent children own, in the aggregate, a direct, indirect or beneficial interest of 10 percent or greater.

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statement shall contain the following:

1. A statement of the nature of the investment or interest;
2. The name of the business entity in which each investment is held, and a general description of the business activity in which the business entity is engaged;
3. The address or other precise location of the real property;
4. A statement whether the fair market value of the investment or interest in real property exceeds Two Thousand Dollars (\$2,000), exceeds Ten Thousand Dollars (\$10,000), or exceeds One Hundred Thousand Dollars (\$100,000).

(b). Personal Income Disclosure.

When personal income is required to be reported,<sup>5</sup> the statement shall contain:

1. The name and address of each source of income aggregating Five Hundred Dollars (\$500) or more in value or Fifty Dollars (\$50) or more in value if the income was a gift, and a general description of the business activity, if any, of each source;
2. A statement whether the aggregate value of income from each source, or in the case of a loan, the highest amount owed to each source, was at least Five Hundred Dollars (\$500), but did not exceed One Thousand Dollars (\$1,000), whether it was in excess of

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<sup>5</sup>A designated employee's income includes his or her community property interest in the income of his or her spouse, but does not include salary or reimbursement for expenses received from state, local or federal government agency.

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One Thousand Dollars (\$1,000), but it was greater than Ten Thousand Dollars (\$10,000), whether it was greater than Ten Thousand Dollars (\$10,000), but not greater than One Hundred Thousand Dollars (\$100,000), or whether it was greater than One Hundred Thousand Dollars (\$100,000).

3. A description of the consideration, if any, for which the income was received;

4. In the case of a gift, the name, address and business activity of the donor and any intermediary through which the gift was made; a description of the gift, the amount or value of the gift and the date on which the gift was received;

5. In the case of a loan, the annual interest rate, the security, if any given for the loan, and the term of the loan.

(c). Business Entity Income Disclosure.

When the filers pro rata share of income to a business entity, including income of a sole proprietorship is required to be reported,<sup>6</sup> the statement shall contain:

1. The name, address, and a general description of the business activity of the business entity.

2. The name of every person from whom the business entity received payments if the filer's pro rata share of gross receipts from such person was greater than Ten

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<sup>6</sup>Income of a business entity is reportable if the direct, indirect or beneficial interest of the filer and the filer's spouse in the business entity aggregates a 10 percent or greater interest. In addition, the disclosure of persons who are clients or customers of a business entity is required only if the clients or customers are within one of the disclosure categories of the filer.

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Thousand Dollars (\$10,000) during a calendar year.

(d). Travel.

When a payment, including and advance or reimbursement for travel is required to be reported pursuant to this section, it may be reported on a separate travel reimbursement schedule which shall be included in the filer's State of Economic Interest. A filer who chooses not to use the travel schedule shall disclose payments for travel as a gift, unless it is clear from all surrounding circumstances that the services provided were equal to or greater in value than the payments for the travel, in which case the travel may be reported as income.

(e). Business Position Disclosures.

When business positions are required to be reported, a designated employee shall list the name and address of each business entity in which he or she is a director, officer, partner, trustee, employee, or in which he or she holds any position of management, a description of the business activity in which the business entity is engaged and the designated employee's position with the business entity.

(f). Acquisition or Disposal During Reporting Period.

In the case of an annual or leaving office statement, if an investment or an interest in real property was partially or wholly acquired or disposed of during the period covered by the statement, the statement shall contain the date of acquisition or disposal.

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**SECTION 8. Prohibition on Receipt of Honoraria.**

Prohibition on Receipt of Honoraria contained in the Political Reform Act of 1974, Regulations of the Fair Political Practices Commission, 2 Cal. Code of Regs. § 18730, Section 8, are hereby incorporated by reference into this Conflict of Interest Code.

**SECTION 9. Disqualification.**

No designated employee shall make, participate in making, or in any way attempt to use his or her official position to influence the making of any governmental decision which he or she knows or has reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the official or a member of his or her immediate family or on:

(a). Any business entity in which the designated employee has a direct or indirect investment with Two Thousand Dollars (\$2,000) or more;

(b). Any real property in which the designated employee has a direct or indirect interest worth Two Thousand Dollars (\$2,000) or more;

(c). Any source of income, other than gifts and other than loans by a commercial lending institution in the regular course of business on terms available to the public without regard to official status, aggregating Five Hundred Dollars (\$500) or more in value provided to, received by or promised to the designated employee within 12 months prior to the time when the decision is made;

(d). Any business entity in which the designated employee is a director, officer,

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partner, trustee, employee, or holds any position of management; or

(e). Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating (Three Hundred Ninety Dollars) \$390 or more in value provided to; received by, or promised to the designated employee within 12 months prior to the time when the decision is made.

**SECTION 9.1. LEGALLY REQUIRED PARTICIPATION.**

No designated employee shall be prevented from making or participating in the making of any decision to the extent his or her participation is legally required for the decision to be made. The fact that the vote of a designated employee who is on a voting body is needed to break a tie does not make his or her participation legally required for purposes of this section.

**SECTION 9.2. Disqualification of State Officers and Employees**

In addition to the general disqualification provisions of Section 9, no state administrative official shall make, participate in making, or use his or her official position to influence any governmental decision directly relating to any contract where the state administrative official knows or has reason to know that any party to the contract is a person with whom the state administrative official, or any member of his or her immediate family has, within 12 months prior to the time when the official action is to be taken:

(a). Engaged in a business transaction or transactions on terms not available to members of the public, regarding any investment or interest in real property; or

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(b). Engaged in a business transaction or transactions on terms not available to members of the public regarding the rendering of goods or services totaling in value One Thousand Dollars (\$1,000) or more.

**SECTION 10. Manner of Disqualification.**

When a designated employee determines that he or she should not make a governmental decision because he or she has a disqualifying interest in it, the determination not to act must be accompanied by disclosure of the disqualifying interest. In the case of a voting body, this determination and disclosure shall be made part of the agency's official record; In the case of a designated employee who is the head of an agency, this determination and disclosure shall be made in writing to his or her appointing authority or the CAO if said head of agency is supervised by the CAO; and In the case of other designated employees, this determination and disclosure shall be made in writing to the designated employee's supervisor.

**SECTION 11. Assistance of the Commission.**

Any designated employee who is unsure of his or her duties under this code may request assistance from the Fair Political Practices Commission pursuant to Government Code § 83114, and 2 Cal. Code. Regs. §§ 18329 and 18329.5.

**SECTION 12. Violations.**

This code has the force and effect of the law. Designated employees violating any provision of this code are subject to the administrative, criminal and civil sanctions provided

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in the Political Reform Act, Government Code §§ 81000 - 91014. In addition, a decision in relation to which a violation of the disqualification provisions of this code or of Government Code § 87100 or 87450 has occurred may be set aside as void pursuant to Government Code § 91013.

The following positions are not designated by the County of Humboldt Conflict of Interest Code because they are subject to Article 2, Chapter 7, Title 9 (commencing with § 87200) of the Government Code and file Conflict of Interest Statements with the Registrar of Voters:

Members of the Board of Supervisors

District Attorney

County Administrative Officer


Planning Commissioners

County Counsel

Treasurer-Tax Collector

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Chair, Board of Supervisors

Adopted on motion by Supervisor Neely, seconded by Supervisor Woolley , and the following vote:

AYES: Supervisors-- Neely, Rodoni, Geist, Smith, Woolley  
NOES: Supervisors--  
ABSENT: Supervisors--  
ABSTAIN: Supervisors--

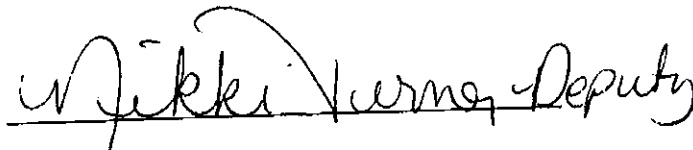
STATE OF CALIFORNIA )  
County of Humboldt ) ss.

I, KATHY HAYES, Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct copy of the original made in the above entitled matter by said Board of Supervisors at a meeting held in Eureka, California as the same now appears of record in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors

KATHY HAYES

Clerk of the Board of Supervisors  
of the County of Humboldt, State of  
California

  
Deputy

## **APPENDIX "A"**

### **DISCLOSURE CATEGORIES**

The disclosure categories for property and outside business positions which are established appear below.

**CATEGORY 1:** All investments and business positions in, and sources of income (including gifts) from all business entities that do business or own real property in Humboldt County, plan to do business or own real property in Humboldt County within the past two (2) years.

**CATEGORY 2:** All interests in real property which are located in whole or part within, or not more than two (2) miles outside the boundaries of Humboldt County.

**CATEGORY 3:** All investments in and sources of income (including gifts) from business entities that are engaged in land development construction or the acquisition or sale of real property in Humboldt County, plan to engage in such activities in the County within the next year or have engaged in such activities in the County within the past two (2) years.

**CATEGORY 4:** All investments and business positions in and sources of income (including gifts) from business entities that are banking, savings and loan or other financial institutions.

**CATEGORY 5.** All investments and business positions in and sources of income (including gifts) from business entities that provide services, supplies, materials, machinery or equipment of a type purchased or leased by the County of Humboldt.

**CATEGORY 6.** All investments and business positions in and sources of income (including gifts) from business entities that provide services, supplies, materials, machinery or equipment of a type used or administered or proposed to be acquired by, leased by, used by or administered by the designated employee's department or reviewed, commented upon or recommended by the designated member's board commission, committee or council.

**CATEGORY 7:** All investments and business positions in, and sources of income (including gifts) from business entities subject to review regulation, permitting or licensing authority of the designated employee's department, or designated member's board, commission, committees or council or which will be subject to such authority within the next year or have been subject to such authority within the past two years.

## APPENDIX "B"

### COUNTY DEPARTMENTS:

**Note:** Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest category in the code subject to the following limitation.

The department head may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The department head's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

### AGRICULTURE COMMISSIONER

#### Designated Positions:

Agriculture Commissioner/Sealer of Weights  
& Measures  
Executive Secretary  
Weights and Measures Inspector I/II/Senior  
Consultants

#### Disclosure Category:

1,2,3,4,5,6,7  
2,5  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7

### ALTERNATE COUNSEL

#### Designated Positions:

Conflict Counsel  
Deputy Public Defender I,II,III,IV  
Supervising Attorney  
Consultants

#### Disclosure Category:

1,2,4,5,6  
4,5,6  
1,2,4,5,6  
1,2,3,4,5,6,7

### ASSESSOR

#### Designated Positions:

Appraiser I/II/Senior  
Assessor  
Assistant Assessor  
Auditor-Appraiser I/II/Senior  
Chief Appraiser  
Executive Secretary  
Property Transfer Supervisor  
Supervising Appraiser  
Supervising Assessment Technician  
Supervising Auditor-Appraiser  
Consultants

#### Disclosure Category:

1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
2,5  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7

## **AUDITOR-CONTROLLER**

### **Designated Positions:**

Auditor-Controller  
Deputy Auditor-Controller  
Consultants

### **Disclosure Category:**

1,2,3,4,5,6,7  
3,4,5,6,7  
1,2,3,4,5,6,7

## **BOARD OF SUPERVISORS**

### **Designated Positions:**

Administrative Assistant  
Consultants

### **Disclosure Category:**

3,4,5,6,7  
1,2,3,4,5,6,7

## **CHILD SUPPORT SERVICES**

### **Designated Positions:**

Assistant Director of Child Support Services  
Child Support Attorney I/II/III/IV  
Child Support Compliance Specialist  
Child Support Office Manager  
Child Support Special Programs Coordinator  
Child Support Staff Services Manager  
Director of Child Support Services  
Supervising Child Support Attorney V  
Consultants

### **Disclosure Category:**

3,4,5,6,7  
4,5,6  
4,5,6  
4,5,6  
3,4,5,6  
3,4,5,6,7  
1,2, 3,4,5,6,7  
3,4,5,6,7  
1,2,3,4,5,6,7

## **COMMUNITY DEVELOPMENT SERVICES**

### **Designated Positions:**

Assistant Director  
Business Manager  
Chief Building Official  
Development Assistance Manager  
Director  
Economic Development Coordinator  
Headwaters Fund Coordinator  
Planner I/II  
Rural Development Coordinator  
Senior Building Inspector  
Senior Planner  
Supervising Planner  
Consultants

### **Disclosure Category:**

1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
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1,2,3,7  
1,2,3,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7

## **CONFLICT COUNSEL**

### **Designated Positions:**

Conflict Counsel  
Deputy Public Defender I/II/III/IV  
Consultants

### **Disclosure Category:**

1,2,4,5,6  
4,5,6  
1,2,3,4,5,6,7

## **COOPERATIVE EXTENSION**

### **Designated Positions:**

Consultants

### **Disclosure Category:**

1,2,3,4,5,6,7

## **CORONER-PUBLIC ADMINISTRATOR**

### **Designated Positions:**

Coroner-Public Administrator  
Consultants

### **Disclosure Category:**

1,2,4,5,6,7  
1,2,3,4,5,6,7

## **COUNTY ADMINISTRATIVE OFFICE & DIVISIONS**

### **Designated Positions:**

Assistant County Administrative Officer  
Buyer I/II  
IT Division Coordinator  
IT Applications Analyst Supervisor  
Risk Analyst  
Risk Manager  
Senior Administrative Analyst  
Senior Buyer  
Senior IT Technician  
Consultants

### **Disclosure Category:**

1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
3,4,5,6,7  
1,2,3,4,5,6,7

## **COUNTY CLERK/RECORDER/REGISTRAR OF VOTERS**

### **Designated Positions:**

Assistant County Clerk  
County Clerk/Recorder/Registrar of Voters  
Elections Manager  
Consultants

### **Disclosure Category:**

3,4,5,6,7  
1,2,3,4,5,6,7  
3,4,5,6,7  
1,2,3,4,5,6,7

## COUNTY COUNSEL

### Designated Positions:

Assistant County Counsel  
Deputy County Counsel I/II/III/IV  
Legal Office Services Manager  
Consultants

### Disclosure Category:

1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
6,7  
1,2,3,4,5,6,7

## DEPARTMENT OF HEALTH AND HUMAN SERVICES - ADMINISTRATION

### Designated Positions:

Assistant Director  
Deputy Director-Employee Services  
Deputy Director-Financial Services  
Deputy Director-Information Services  
Director

### Disclosure Category:

1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7

## DEPARTMENT OF HEALTH AND HUMAN SERVICES -- MENTAL HEALTH, ALCOHOL AND DRUG

### Designated Positions:

Administrative Analyst- Managed Care  
Assistant Director - Psychiatric Nursing  
Budget Specialist  
Deputy Branch Director  
Dietary Supervisor  
Director - Psychiatric Nursing  
Fiscal Officer  
Medical Director  
Mental Health Branch Director  
Mental Health Program Manager  
Quality Management Coordinator  
Senior Fiscal Assistant - Purchasing  
Senior Mental Health Maintenance Custodian  
Senior Mental Health Program Manager  
Consultant

### Disclosure Category:

4,5,6  
4,5,6  
4,5,6  
2,4,5,6,7  
4,5,6  
4,5,6  
4,5,6  
2,4,5,6,7  
1,2,4,5,6,7  
4,5,6  
4,5,6  
4,5,6  
4,5,6  
4,5,6  
1,2,3,4,5,6,7

**DEPARTMENT OF HEALTH AND HUMAN SERVICES --**  
**PUBLIC HEALTH**

<b><u>Designated Positions:</u></b>	<b><u>Disclosure Category:</u></b>
Budget Specialist	4,5,6
Deputy Branch Director	2,4,5,6,7
Deputy Health Officer	4,5,6
Director of Environmental Health	1,2,3,4,5,6,7
Director of Public Health Nursing	4,5,6,7
Environmental Health Specialist I/II	2,3,4,7
Fiscal Services Supervisor	2,5
Geologist	2,3,4,7
Hazardous Materials Specialist	2,3,4,7
Health Officer	1,2,4,5,6,7
Health Program Coordinator	4,5,6
Health Program Manager	4,5,6
Pharmacist	4,5,6,7
Program Manager	4,5,6,7
Public Health Branch Director	1,2,4,5,6,7
Public Health Laboratory Manager	4,5,6
Senior Hazardous Materials Specialist	2,3,4,7
Senior Health Program Coordinator	4,5,6
Senior Environmental Health Specialist	2,3,4,7
Senior Hazardous Materials Specialist	2,3,4,7
Sr. Program Manager	4,5,6,7
Supervising Environmental Health Specialist	2,3,4,7
Consultants	1,2,3,4,5,6,7

**DEPARTMENT OF HEALTH AND HUMAN SERVICES--**  
**SOCIAL SERVICES**

<b><u>Designated Positions:</u></b>	<b><u>Disclosure Category:</u></b>
Administrative Services Officer	4,5,6,7
Assistant Public Guardian	3,4,5,6,7
Deputy Branch Director	2,4,5,6,7
Deputy Public Guardian	3,4,5,6,7
Employment Training Manager	4,5,6,7
Fiscal Services Supervisor	4,5,6,7
Office Services Supervisor	4,5,6,7
Program Manager II	4,5,6,7
Public Guardian	1,2,3,4,5,6,7
Senior Staff Services Analyst	4,5,6,7
Social Services Branch Director	1,2,4,5,6,7

**DEPARTMENT OF HEALTH AND HUMAN SERVICES--**  
**SOCIAL SERVICES (CONT'D)**

Supervising Welfare Investigator	4,5,6,7
Veterans Service Officer	3,4,5,6,7
Consultants	1,2,3,4,5,6,7

**DISTRICT ATTORNEY**

<b><u>Designated Positions:</u></b>	<b><u>Disclosure Category:</u></b>
Assistant District Attorney	1,2,3,4,5,6,7
Chief Investigator	3,4,5,6,7
Deputy District Attorney I/II/III/IV	1,2,3,4,5,6,7
Legal Office Business Manager	3,4,5,6,7
Legal Office Services Manager	3,4,5,6,7
Program Coordinator	3,4,5,6,7
Consultants	1,2,3,4,5,6,7

**LIBRARY**

<b><u>Designated Positions:</u></b>	<b><u>Disclosure Category:</u></b>
Director of Library Services	1,2,4,5,6,7
Consultants	1,2,3,4,5,6,7

**PERSONNEL**

<b><u>Designated Positions:</u></b>	<b><u>Disclosure Category:</u></b>
Assistant Director	3,4,5,6,7
Director	1,2,4,5,6,7
Consultants	1,2,3,4,5,6,7

**PLANNING AND BUILDING DEPARTMENT**  
**(SEE COMMUNITY DEVELOPMENT SERVICES)**

**PROBATION**

<b><u>Designated Positions:</u></b>	<b><u>Disclosure Category:</u></b>
Assistant Chief Probation Officer	3,4,5,6,7
Chief Probation Officer	1,2,3,4,5,6,7
Director of Probation Services	3,4,5,6,7
Division Director	3,4,5,6,7
Facilities Manager	3,4,5,6,7
Legal Office Business Manager	3,4,5,6,7
Consultants	1,2,3,4,5,6,7

## **PUBLIC DEFENDER**

### **Designated Positions:**

Deputy Public Defender I/II/III/IV  
Public Defender  
Consultants

### **Disclosure Category:**

4,5,6  
1,2,4,5,6  
1,2,3,4,5,6,7

## **PUBLIC WORKS**

### **Designated Positions:**

Airports Manager  
Associate Civil Engineer  
Associate Engineer  
Associate Engineer/ Land Use  
Associate Land Surveyor  
Business Manager  
Deputy Director/ Engineering  
Deputy Director/ Roads  
Deputy Public Works Director-Facilities Management  
Deputy Director/ General Services  
Director  
Environmental Services Manager  
Facility Maintenance Manager  
Facility Maintenance Supervisor  
Road Superintendent  
Senior Real Property Agent  
Consultants

### **Disclosure Category:**

1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
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1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7

## **SHERIFF**

### **Designated Positions:**

Administrative Services Officer  
Animal Control Officer  
Captain  
Chief Deputy  
Correctional Captain  
Correctional Lieutenant  
Correctional Supervisor  
Emergency Communications Supervisor  
Kitchen Laundry Supervisor  
Legal Office Services Supervisor

### **Disclosure Category:**

3,4,5,6,7  
3,4,5,6,7  
1,2,3,4,5,6,7  
1,2,3,4,5,6,7  
3,4,5,6,7  
3,4,5,6,7  
3,4,5,6,7  
3,4,5,6,7  
3,4,5,6,7  
2,5

**SHERIFF (CONT'D)**

OES Program Coordinator	3,4,5,6,7
Program Coordinator	3,4,5,6,7
Senior Fiscal Assistant	2,5
Sheriff	1,2,3,4,5,6,7
Sheriff's Lieutenant	3,4,5,6,7
Training Coordinator	3,4,5,6,7
Consultants	1,2,3,4,5,6,7

**TREASURER-TAX COLLECTOR**

**Designated Positions:**

Assistant Treasurer-Tax Collector  
Consultants

**Disclosure Category:**

1,2,3,4,5,6,7  
1,2,3,4,5,6,7

The treasurer and all County officials who manage the investment of public funds are included in and governed by this Conflict of Interest Code only with respect to its disqualification provisions. For purposes of disclosure, the Treasurer and all County officials who manage the investment of public funds are governed by the statutory conflict of interest provisions of Article 2 of Chapter 7 of the Political Reform act of 1974. (Government Code Section 87200 et. Seq.)

**COUNTY BOARDS, COMMITTEES, COUNCILS, COMMISSIONS, PANELS, TASK FORCES, ADVISORY GROUPS, COORDINATING COUNCILS, CORPORATIONS, AND COALITIONS:**

<b><u>ENTITY</u></b>	<b><u>RESPONSIBLE PARTY/DEPARTMENT</u></b>	<b><u>REPORTING CATEGORY</u></b>
Airport Advisory Committee	Public Works	3,4,5,6,7
Alcohol & Drug Advisory Board	DHHS/Mental Health	6,7
Area 1 Developmental Disability Program Board	Committee Secretary	6,7
Benbow Valley Design Review		2,3,6,7
Big Lagoon Subdivision Design Review	Community Development	2,3,6,7
Assessment Appeals Board	Clerk of the Board	1,2,3,4,5,6,7
Children & Families First Commission Executive Director Executive Secretary	Commission Secretary	1,2,3,4,5,6,7 1,2,3,4,5,6,7 2,5
Community Based Punishment Options Planning Committee	Committee Secretary	6,7
County of Humboldt Extraction Review Team (CHERT)	Community Development	1,2,3,4,5,6,7
Emergency Medical Care Committee	D.H.H.S./Public Health	6,7
Fire Safe Council	Community Development	3,4,5,6,7

<b><u>ENTITY</u></b>	<b><u>RESPONSIBLE PARTY/DEPARTMENT</u></b>	<b><u>REPORTING CATEGORY</u></b>
Fish & Game Advisory Commission	Public Works	6,7
Forestry Review Committee	Community Development	3,4,5,6,7
Hazardous Materials Response	Committee Secretary	6,7
Headwaters Fund Board & Staff	Community Development	1,2,3,4,5,6,7
Housing Authority Commission	Commission Secretary	2,3,6,7
Human Rights Commission	Commission Secretary	6,7
Humboldt County Grand Jury	Elections	1,2,3,4,5,6,7
Indian Gaming Local Community Benefit Committee	Committee Secretary	1,2,3,4,5,6,7
In Home Supportive Services Committee	Committee Secretary	6,7
Integrated Waste Management Independent Hearing Panel	D.H.H.S./Public Health	1,2,3,6,7
Juvenile Justice Coordinating Council	Probation	6,7
Juvenile Justice & Delinquency Prevention Commission	Commission Secretary	6,7
Klamath River Basins Fisheries Task Force	Committee Secretary	3,4,5,6,7
LAFCo	Plan West	1,2,3,6,7
Mental Health Board	D.H.H.S./Mental Health	6,7

<b><u>ENTITY</u></b>	<b><u>RESPONSIBLE PARTY/DEPARTMENT</u></b>	<b><u>REPORTING CATEGORY</u></b>
Orick Design Control Committee	Community Development	2,3,6,7
Planning Commission	Community Development	1,2,3,4,5,6,7
Public Authority for In-Home Supportive Services Program Manager I/II	Secretary	1,2,3,4,5,6,7 4,5,6,7
Public Property Leasing Corporation	Treasurer/Tax Collector	1,2,3,4,6,7
Status of Women Commission	Committee Secretary	6,7
Tobacco Education Network	Committee Secretary	6,7
Treasury Oversight Committee	Treasurer/Tax Collector	4,6
Williamson Act Advisory Committee	Community Development	1,2,3,4,5,6,7
Workforce Investment Board	Community Development	1,2,3,4,5,6,7
Workforce Investment Board - Youth Council	Community Development	1,2,3,4,5,6,7