

Request for Release of Juvenile Case Records and Declaration in Support of Request

Welfare and Institutions Code (WIC) Section § 827, 827.10

California Rules of Court, Rule 5.5552



Name of Minor: _____ Date of Birth of Minor: _____ Case Number (if known): _____
Name of Requestor: _____ Phone Number of Requestor: _____
Agency Name (if applicable): _____ Title (if applicable): _____
State Bar No. (Attorneys): _____ Badge No. (Law Enforcement): _____

Mark applicable box below:

Persons entitled to *inspect and receive* copies of juvenile case files pursuant to WIC § 827 and WIC § 827.10.

- Court personnel. [WIC § 827(a)(1)(A)]
- A district attorney, a city attorney, or city prosecutor authorized to prosecute criminal or juvenile cases under state law. [WIC § 827(a)(1)(B)]
- The minor who is the subject of the proceeding. [WIC § 827(a)(1)(C)]
- The minor's parent or guardian. [WIC § 827(a)(1)(D) and WIC § 827.10(a)(2)]
- An attorney for a party to the juvenile case who is actively participating in criminal or juvenile proceedings involving the minor. [WIC § 827(a)(1)(E)] Name of party: _____
- A judge, referee, or hearing officer who is actively participating in criminal or juvenile proceedings involving the minor. [WIC § 827(a)(1)(E)]
- A probation officer who is actively participating in criminal or juvenile proceedings involving minor. [WIC § 827(a)(1)(E)]
- A law enforcement officer actively investigating or participating in criminal or juvenile proceedings involving the minor. [WIC § 827 (a)(1)(E) and PC § 11165.9]
- The county counsel, city attorney, or any other attorney representing the petitioning agency in a dependency action. [WIC § 827(a)(1)(E) and WIC § 827(a)(1)(F)]
- Members of the child protection agencies as described in Section 11165.9 of the Penal Code. [WIC § 272(a)(1), WIC § 827(a)(1)(E) and WIC § 827(a)(1)(H)]
- CDSS employee as described in WIC § 827(a)(1)(I), WIC §827(a)(1)(J)(i) or WIC § 827(a)(1)(T)
- The Department of Justice as the repository for sex offender registration and notification in California. [WIC § 827(a)(1)(P)]
- The attorneys in an administrative hearing involving the minor or non-minor only as necessary to meet the requirements of Sections 10952 and 10952.5. [WIC § 827(a)(1)(S)]
- Personnel of the Office of Youth and Community Restoration, to carry out the duties of the office pursuant to Sections 2200, 2200.2, 2200.5, and 2200.7. [WIC § 827(a)(1)(U)]
- A person from an Indian tribe, reservation, or tribal court serving in a similar capacity as those described in WIC § 827 (A), (E), (F), (H), (L), (M), and (N) of paragraph (1) of subdivision (a) in a case involving a minor who is a member of, or who is eligible for membership in, that tribe. [WIC § 827(f)]
- Court Appointed Special Advocate (CASA). [WIC § 103(i) and WIC § 827(a)(1)(A)]

Persons entitled to *inspect and receive* copies of juvenile case files when child is subject of family law or probate guardianship case involving custody and/or visitation issues pursuant to WIC § 827.10

- The judge, commissioner, or other hearing officer assigned to the family law or probate case. [WIC § 827.10(a)(1) and WIC § 827(a)(1)(L)]
- An attorney for a party to the family law or probate case. [WIC § 827.10(a)(3)]
- A family court mediator assigned to a case involving the minor. [WIC § 827.10(a)(4) and WIC § 827(a)(1)(L)]
- A court-appointed investigator, evaluator, or a person conducting a court-connected child custody evaluation, investigation, or assessment. [WIC § 827.10(a)(5) and WIC § 827(a)(1)(M)]
- Counsel appointed for the minor in the family law case. [WIC § 827.10(a)(6)]

Persons entitled to *inspect* juvenile case files pursuant to WIC § Section 827. (No Copies)

- The superintendent or designee of the school district where the minor is enrolled or attending school. [WIC § 827(a)(1)(G)]
- Member of child’s multidisciplinary teams, persons, or agencies providing treatment or supervision of the minor. [WIC § 827(a)(1)(K)]
- A local child support agency employee engaged in establishing paternity and/or establishing and enforcing child support orders. [WIC § 827(a)(1)(N)]
- Juvenile justice commissions as established under WIC Code § 225. [WIC § 827(a)(1)(O)]
- A probation officer who is preparing a report on behalf of a person who was in the custody of the DCR, Division of Juvenile Justice and who has petitioned the Board of Juvenile Hearings for an honorable discharge. [WIC § 827(a)(1)(R)]

Declaration

I, _____, do hereby declare that I am a person described in WIC § 827(a)(1)(A)-(U) or 827.10 to wit. I further declare:

I am requesting to view and/or receive copies of the juvenile case file concerning the above named minor/s for use in my capacity described above and will not share any portion of the records released to me or information relating to their contents, other than as provided by law. _____ [initial]

I will not attach any portion of the juvenile case file, or any information relating to the contents of the case file to any other document without the prior approval from the Presiding Judge of the Juvenile Court, unless they are used in connection with, and in the course of, a criminal investigation or prosecution, a proceeding to declare a person a dependent child or ward of the juvenile court or a proceeding as described in WIC § 827 or a family law or probate case as described in WIC § 827.10 _____ [initial]

I declare under penalty of perjury that the above is true and correct.

Signature: _____ Date: _____

Completed forms can be mailed or delivered to Humboldt County Child Welfare Services, 2440 Sixth St., Eureka, CA 95501; emailed to cws-admin@co.humboldt.ca.us, or faxed to 707-445-6254. For questions related to CWS records requests, call 707-388-6600. If records can be disclosed, CWS staff will notify you when the records are ready. CWS staff make every effort to process requests within ten (10) days, however, more time may be necessary when several requests are being processed or when a case file is voluminous.