

**Humboldt County Office of Elections**  
**November 7, 2023**  
**UNIFORM DISTRICT ELECTION**

The contents of this calendar and any legal interpretations are not to be relied upon as being correct either factually or as legal opinion. Reliance on the content without prior submission to and approval of your appropriate public counsel is at the reader's risk.

All references are to the California Elections Code unless noted otherwise.

**NOTE:** Code sections provided are not exhaustive, but rather intended to add understanding and guidance for completing tasks.

<p style="text-align: center;"><b>Jun 30</b>  (E-130)</p>	<p><b>Deadline for UDEL Districts to Appoint to Fill Vacancies</b>  Last day for districts participating in the odd-year UDEL election to appoint governing board members to fill vacancies.</p> <p><b>NOTE:</b> Blackout appointment period is June 30 - August 16. Appointments made after August 16 will expire December 2023.</p> <p><b>NOTE:</b> Even-year election districts are not subject to blackout period.</p>
<p style="text-align: center;"><b>Jul 5</b>  (E-125)</p>	<p><b>Notice of Boundaries, Elective Offices, &amp; District Preferences</b>  At least 125 days before the district election, the secretary of the district shall deliver to the elections official a map showing the boundaries of the district and of the divisions of the district if there are any, a statement indicating which elective offices are to be voted on in the district election, which offices are for the remainder of an unexpired term, and whether the district or candidate is to pay for the publication of a candidate statement. School and special districts must additionally (1) confirm seats and incumbents for district races and (2) district preferences.</p> <p style="text-align: right;">Sections 10509, 10522, 10524, 15651, 10551, 12260, 12262</p>
<p style="text-align: center;"><b>Jul 10 – Aug 9</b>  (E-120 to E-90)</p> <p>Target publication date:  <b>Sun, Jul 16</b></p>	<p><b>Notice of Election Published</b>  Between these dates the elections official will publish a Notice of Election containing the date of the election, the offices to be filled, where nomination papers are available, deadline for filing declarations of candidacy, and a notice that appointment will be made in lieu of election in accordance with state law.</p> <p><b>NOTE:</b> Notice of Election notices of special district board elections should be published in Times-Standard only (not in NC Journal). Garberville districts should continue to be additionally published in SoHum newspaper if circulation available.</p> <p style="text-align: right;">Sections 12112, 10515  Education Code, Sections 5326, 5328, 5328.5</p> <p>Notice of central counting place may be contained within this notice.  <span style="float: right;">Section 12109</span></p> <p>The county elections official will forward copies of all published notices to each district.  <span style="float: right;">Section 12113</span></p>

\*Deadline falls on a weekend or holiday and in most cases has been moved to the next business day.

<p><b>Jul 17 – Aug 11</b> (E-113 – E-88)</p>	<p><b>Declaration of Candidacy Period</b> Candidates for special districts to obtain and file their declarations of candidacy along with their candidate statements of qualifications if they choose to submit one. Forms are obtained from and filed with the Humboldt County Office of Elections at 2426 6<sup>th</sup> Street, Eureka. Sections 10510, 13307, 13311</p>
<p><b>Aug 5*</b> (E-94)</p>	<p><b>Form 460 Semi-Annual Deadline</b> Deadline for candidates, campaigns, and committees to file semi-annual Form 460s for reporting period January 1 - June 30.</p>
<p><b>Aug 5*</b> (E-94)</p>	<p><b>Form 470 Annual Deadline</b> Deadline for candidates and office holders who do not have an open campaign to file an annual Form 470.</p>
<p><b>Aug 9 - Nov 7</b> (E-90 - E)</p>	<p><b>Form 497 Mandatory 24-Hour Contribution Period</b> During the 90 days prior to an election and on Election Day, candidates and committees must file a Form 497 within 24-hours of receiving an aggregate total of \$1,000 from a single contributor.</p>
<p><b>Aug 11</b> (E-88)</p>	<p><b>Last Day to Submit Resolutions of Consolidation</b> Last day for the governing body of a district, city, school or other political subdivision to file a request for consolidation of a local election for measures with UDEL election with the Humboldt County Office of Elections. The elections office will prepare an agenda item to bring consolidations before the Board of Supervisors for approval.  Whenever resolutions calling for a measure to be placed on the ballot are filed, immediately after that filing date there will be a 10-day public inspection period. Documents will be on public display at the Humboldt County Office of Elections, 2426 6<sup>th</sup> Street, Eureka. During this period, any voter of the jurisdiction or the county elections official may seek a writ of mandate or an injunction requiring any or all of the materials to be amended or deleted.  Sections 9190, 9380, 10401, 10402, 10403</p>
<p><b>Aug 11</b> (E-88)</p>	<p><b>Deadline to File Candidate Statement</b> Last day for candidates to file a candidate statement of qualifications. Elections Code, Section 13307</p>
<p><b>Aug 11</b> (E-88)</p>	<p><b>Deadline for Filing Tax Rate Statement for Bond Measures</b> Last day to file tax rate statement for any bond measure appearing on the November ballot. This statement is filed with the Office of Elections.  Section 9401</p>
<p><b>Aug 12 - Aug 16</b> (E-87 – E-83)</p>	<p><b>Extension of Declaration of Candidacy Period</b> If an incumbent member of a special district board does not file a declaration of candidacy by 5PM on August 11, any person other than the incumbent may file a declaration of candidacy by 5PM on August 16. This provision does not apply if there is no incumbent eligible to be elected. Any candidate who has filed may withdraw his or her declaration of candidacy up until 5PM on the last day to file. Sections 10225, 10407, 10516(b), 10603</p>
<p><b>Aug 14</b> (E-85)</p>	<p><b>Deadline to Withdraw Statement of Qualifications</b> Final day for a candidate to withdraw their statement of qualifications and receive a refund.</p>

<p><b>Aug 16</b> (E-83)</p>	<p><b>Insufficient Number of Nominees</b> <b>SPECIAL DISTRICTS</b></p> <p>If by 5PM on this day, no one has been nominated or an insufficient number of persons has been nominated to fill an office or offices, and a petition signed by 10% or 50 voters (whichever is the smaller number) has not been submitted, the elections official shall certify this fact to the Board of Supervisors. A person who has filed a declaration of candidacy shall be appointed by the Board of Supervisors at a regular or special meeting held prior to the first Monday before the first Friday in December.</p> <p>If no one filed, another qualified person shall be appointed by the Board of Supervisors and shall take office and serve as if elected.</p> <p style="text-align: right;">Section 10515</p> <p>Districts must take action to make applications available to persons interested in serving on the board. The names of the applicants for board membership must be delivered to the elections official by October 4. Appointments will be made by the Board of Supervisors.</p> <p>If a district fails to submit applications to fill the vacancy, a vacancy will exist when the term begins on December 1. The special district board then has 60 days to either fill the vacancy or call a special election. Any person appointed to fill the vacancy during this 60-day period shall hold the seat until the next regularly scheduled election, November 2023, at which time the 2-year term would be up for election.</p> <p>If the district fails to fill the vacancy or call an election within 60 days, the Board of Supervisors has an additional 30 days to fill the vacancy.</p> <p>If within 90 days the vacancy remains, the special district must call a special election to fill the vacancy at the next available election date.</p> <p style="text-align: right;">Government Code, Section 1780</p>
<p><b>Aug 16</b> (E-83)</p>	<p><b>Amendment or Withdrawal of Measure Deadline</b></p> <p>Last day for county elections official to receive a resolution from a legislative body requesting to withdraw or amend a measure previously submitted for placement on the ballot.</p> <p style="text-align: right;">Section 9605</p>
<p><b>Aug 17</b> (E-82)</p>	<p><b>Randomized Alphabet Drawing</b></p> <p>Secretary of State shall conduct the randomized alphabet drawing to determine the order in which the candidates will appear on the ballot.</p> <p style="text-align: right;">Sections 13111(e), 13112</p>
<p><b>Aug 18</b> (E-81)</p>	<p><b>Deadline to File Measure Arguments</b></p> <p>Arguments for or against any measure called for the November 2019 election are due by 5PM at the Humboldt County Office of Elections, 2426 6<sup>th</sup> Street, Eureka. Arguments are made public after the 5PM deadline.</p> <p style="text-align: right;">Sections 9163, 9316 Government Code, Section 6061</p>
<p><b>Aug 19 - Aug 28</b> (E-80 to E-71)</p>	<p><b>10 Day Public Inspection of Measure Arguments</b></p> <p>10-day public inspection of arguments filed by August 28. During the 10-calendar-day examination period provided by this section, any voter of the jurisdiction in which the election is being held, or the</p>

	<p>county elections official, may seek a writ of mandate or an injunction requiring any or all materials to be amended or deleted. The writ of mandate or the injunction request shall be filed no later than the end of the 10-day period.</p> <p style="text-align: right;">Section 9190</p>
<p><b>Aug 28</b> (E-71)</p>	<p><b>Deadline for Filing Rebuttals and Analyses to Measures</b> Rebuttals to arguments for and against will be due by 5 pm. Rebuttals shall not exceed 250 words.</p> <p style="text-align: right;">Sections 9167, 9317</p> <p>County counsel to submit analysis for county and school/special district measures; City Attorney to submit analysis of city measures.</p> <p style="text-align: right;">Sections 9160, 9313, 9280</p> <p>County auditor, if previously directed by the Board of Supervisors, to submit fiscal analysis of measures.</p> <p style="text-align: right;">Section 9160</p> <p>Rebuttals and analyses are made public after 5 pm.</p>
<p><b>Aug 29 – Sep 7</b> (E-70 to E-61)</p>	<p><b>10 Day Public Inspection for Rebuttals &amp; Analyses</b> 10-day public inspection of arguments, analyses, rebuttals for measures filed August 28. Documents will be on public display at the Office of Elections, 2426 6<sup>th</sup> Street, Eureka. During this period, any voter of the jurisdiction or the county elections official may seek a writ of mandate or an injunction requiring any or all of the materials to be amended or deleted.</p> <p style="text-align: right;">Sections 9190, 9380</p>
<p><b>Sep 11 – Oct 24</b> (E-57 – E-14)</p>	<p><b>Write-in Candidacy and Nomination Period</b> During this period write-in candidates must file their statements of write-in candidacy and nomination papers with the county elections official.</p> <p style="text-align: right;">Section 8601</p>
<p><b>Sep 28</b> (E-40)</p>	<p><b>Deadline to File 1<sup>st</sup> Pre-Election FPPC Form 460</b> Deadline for campaigns and committees for races/measures on the ballot to file the 1<sup>st</sup> pre-election Form 460. Note: Candidates who do not have an open campaign do not need to file a Form 460; these candidates filed a Form 470 with declaration of candidacy. Reporting period: July 1 - September 23, 2023.</p>
<p><b>Oct 9</b> (E-29)</p>	<p><b>Deadline to Begin Mailing VBM Ballots</b> The deadline for the elections office to begin mailing vote by mail ballots to voters is E-29 (October 9). Mailing must be completed within five (5) days (E-24, October 14).</p>
<p><b>Oct 26</b> (E-12)</p>	<p><b>Deadline to File 2<sup>nd</sup> Pre-Election FPPC Form 460</b> Pre-election form 460 deadline for all candidates on the ballot except those who have filed 470s. Reporting period: September 24 - October 21, 2023.</p>
<p><b>Oct 24 – Nov 7</b> (E-14 – E)</p>	<p><b>Conditional Voter Registration and Provisional Voting Period</b> Residents of the district can register or reregister during this time period at the Office of Elections only and vote a provisional ballot. The registration form must be processed immediately so that their</p>

	<p>information gets updated. From E-14 through E-1, their provisional ballot envelope must be processed immediately as well. On E-day, their provisional envelopes will be held until all mailed ballots have been processed, like other provisional ballots.</p> <p>Sections 2170-2173</p>
<b>Nov 7</b>	<b>ELECTION DAY</b>
<p><b>Nov 9 - Dec 7</b> (E+2 to E+30)</p>	<p><b>Official Canvass</b></p> <p>The official canvass will begin this day and continue daily, excepting Saturdays, Sundays and holidays, until completed. Canvass includes processing ballots (vote by mail, polling place, and provisional), conducting a 1 percent manual tally on all races on the ballot, resolving ballot discrepancies, verifying polling place voter signatures and ballots, applying vote history, generating required reports, and preparing and distributing election results and certification documents (see election checklist/election reporting).</p> <p>Sections 15301, 15372</p>
<p><b>Within 5 Days after Canvass</b></p> <p><b>Dec 12</b> (E+35)</p>	<p><b>Recount May Be Requested</b></p> <p>Within five (5) days after the completion of the official canvass, any voter may request a recount by filing a written request with the elections official and specifying that candidates and/or measures are to be recounted. The request may specify the order of the precincts for the recount, and the petitioning voter shall, before commencement of each day's recount, deposit such sum as the election official requires to cover costs.</p> <p>Sections 15620 - 15634</p>