



Issue Date \_\_\_\_\_  
Exp. Date \_\_\_\_\_  
(One year from date of issue)

**FEE EXEMPT LICENSE  
TO SELL NURSERY STOCK**

County \_\_\_\_\_  
License # \_\_\_\_\_

I hereby declare my intention to sell nursery stock of my own production. This nursery stock will be sold for planting IN THIS COUNTY ONLY, and I understand that the term "nursery stock" includes trees, plants, bulbs, shrubs, and vines for planting, propagation, and ornamental purposes.

I also hereby make application for a Fee Exempt License to Sell Nursery Stock, and I declare that my sales of plants will amount to less than \$1,000 during the fee exempt 12-month period following the date of issue.

On this basis and on the information provided above, I request exemption from payment of the minimum license fee as is provided in Section 6741 of the Food and Agricultural Code of California.

Name of Applicant (Please Print)	Name of Nursery (If Applicable)	Contact Phone #
Email Address	Mailing Address	
<b>Part I</b>		
List all locations associated with nursery stock (growing grounds, sales location, farmer's markets). For inspection purposes, applicant must provide a physical address for either Sales Location or Growing Grounds.		
Street	City	Zip Code
		Location Type
<b>Part II</b>		
List plants intended to sell.		
<i>I hereby certify that the information submitted in this application is true and correct to the best of my knowledge and belief.</i>		
Signature of Applicant	Date	

**For Office Use Only:**

APPROVED \_\_\_\_\_  
County Agricultural Commissioner Date of Issue

APPROVED \_\_\_\_\_  
California Department of Food and Agriculture Date



## FEE EXEMPT LICENSE REQUIREMENTS

Exemption from license fees is allowable if the following conditions are met:

1. Applicant's sales amount to less than one thousand dollars (\$1,000) in a fiscal year;
2. Applicant has reported to the County Agricultural Commissioner of their intention to make such sales;
3. All plants are of the applicant's own production; and
4. Applicant sells all such plants for planting within the county of production.

This License is not transferable. Any change in ownership requires a new License.

To apply for a Fee Exempt License to Sell Nursery Stock, please refer to the following procedure:

1. Applicant may fill out the application and send to the County Agricultural Commissioner's office.
2. Fee Exempt Nursery License must be signed and approved by the County Agricultural Commissioner's office.
3. Commissioner's office will provide signed copy to CDFA for signature approval.
  - To mail, send to:
    - NURSERY SERVICES PROGRAM  
1220 N STREET  
SACRAMENTO, CA 95814
  - To email, send to: [NurseryServices@cdfa.ca.gov](mailto:NurseryServices@cdfa.ca.gov)
4. Upon CDFA approval, a signed copy will be retained by the County Agricultural Commissioner's office.
5. The Fee Exempt Nursery License signed by both the Commissioner and the CDFA will be mailed to the applicant by the County Agricultural Commissioner's office.

## TOP REASONS FOR RETURNING FEE EXEMPT LICENSE FOR CORRECTIONS

- County Agricultural office has not provided authorization signature.
- Expiration date is not indicated.
- Applicant's signature is missing.
- Sales location is not entered.
- Name of business or farm is entered instead of a person's name.
- License application contains more than one person's name.