



COUNTY OF HUMBOLDT
PLANNING AND BUILDING DEPARTMENT
CURRENT PLANNING DIVISION

3015 H Street, Eureka, CA 95501
Tel: (707) 445-7541 Fax: (707) 268-3792

<http://www.humboldt.gov/156>

Address of Convenience and/or Home Occupation Permit

Assessor Parcel Number _____

Name of Business _____

Name of Owner _____

Address _____

City, State, Zip _____

Phone _____

Description of Business

Humboldt County Zoning Code defines:

- Address of Convenience – Non-residential activities associated with any profession, occupation, or hobby, having no employees, receiving no deliveries at the address, and utilizing a private residence only for receiving mail, phone calls, or related record keeping (typically a mobile business). No more than (1) truck or other motor vehicle of no larger than three-fourths (3/4) of a ton shall be permitted in conjunction with any Address of Convenience.
- Home Occupation business - any use which is customarily carried on within a dwelling by the inhabitants thereof and which is clearly incidental and secondary to the residential use of the dwelling, and which meets other criteria. The following questions will help us determine whether a Home Occupation Permit can be issued.

Yes No

1. Do any of the onsite activities related to the home business occur outside the dwelling, including storage of supplies or products?
2. Do activities related to the home business occupy more than 25% of the gross floor area on one floor of the dwelling?
3. Does the home business require any additions, extensions, internal alterations, or electrical or plumbing alterations to the dwelling?
4. Is the home business conducted by persons other than those residing on the premises?

- 5. Does the home business involve sales of merchandise other than that produced on the premises?
- 6. Is the existence of the home business evident in the external appearance of the dwelling or premises?
- 7. Does the business involve use of equipment other than that customarily used in dwellings?
- 8. Does the business create noise, smoke, odors, or other nuisances to a degree greater than what is normal for the neighborhood?
- 9. Does the home business generate pedestrian or vehicular traffic beyond that which is normal for the neighborhood?
- 10. Does the area designated for the home occupation business have a separate access or private entrance specifically intended for home business use?
- 11. Is there more than one vehicle, or any vehicles more than ¾-ton in size, used in conjunction with the home business?

If the answer is **NO** to the above questions, the business qualifies for a Home Occupation Permit (if applicable to the type of business).

Explanation of any **YES** answers:

A Home Occupation Permit application must accompany a Mobile Business License application from the Tax Collector. Please sign and return this form with your Business License application to Humboldt County Tax Collector, Courthouse, 825 Fifth Street, Eureka, California 95501.

Additional information and/or other permits may be obtained from the Humboldt County Planning and Building Department, 3015 H Street, Eureka California, (707) 445-7541.

I certify that I have read and answered the questions on this form and described my business accurately to the best of my ability. I agree to abide by the conditions as set forth in Sections 313-50.1 and 314-50.1 of the Humboldt County Code.

Signature _____

Date _____

Printed Name _____

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STAFF USE ONLY

Fee collected \$ _____

Receipt # _____

Approved Yes / No

Why not _____

Staff Initials _____

Date _____