

**COUNTY OF HUMBOLDT
EXECUTIVE COMMITTEE MINUTES**

January 7, 2026
12:15-1:15 pm

In attendance: Laura Montagna, Kelly Johnson, Shawn Burger, Emi Botzler-Rodgers, Paul Bugnacki, Jack Breazeal, Laurel Johnson, Joe McManus			
TOPIC	DISCUSSION	ACTION/FOLLOW UP	PERSON RESPONSIBLE
1) Approval of Minutes from the 11/5/25 meeting	a) Minutes from the last meeting on 11/5/25 were submitted for review and approval.	Unanimously approved. To be posted on the webpage.	Joe McManus
2) Public Comments	None.		
3) Reports a) DHHS Director	None.		
3) Reports b) Behavioral Health Director/Deputy Directors	<p>a) Emi Botzler-Rodgers reported that the new Medical Director Dr. Scotzko has started and is very helpful. She is focused on Compliance and is working in person about 2 weeks a month.</p> <p>b) Emi reported that there are 84 Initiatives currently and is difficult with staffing shortages. The budget is looking better and the payment structure is working well.</p> <p>b) Paul Bugnacki reported that the SB43 Implementation has started and there is another 6150 form from DHCS. No SUD holds yet, staff have been trained on this. The SB43 Steering committee is still meeting. There is a new contractor for the PRA services and they started this week and they work well with the Hearing officers and are very professional.</p> <p>c) Jack Breazeal reported that Lighthouse has been open for a year now with no issues. May try to let the BOS know about this next week.</p>		
3) Reports c) Chair/Vice Chair	<p>a) Laura Montagna reported there is another CIT training in February and she is looking for speakers from DHHS. Laurel Johnson reported that one of the days for the CIT training is a county holiday and may be hard to get DHHS staff on February 12th. Can Deanna Bay present for SUD. Emi will follow up with Deanna. Laura reported that CIT Curriculum is new this year. Paul will ask Gabe Bennett if he is able to present. Laura to send the CIT Power Point to Emi and Paul.</p>		
4) Presentations for future meetings	a) Oliver Gonzalez is scheduled to present on BHSA at the January meeting. Will need presentation for February.		
5) BHB Webpage Updates- BHB Handbook	a) Laurel Johnson reported she has made some changes to the BHB handbook and is asking for approval at today's meeting.		

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5) BHB Webpage Updates- BHB Handbook	b) She has made some changes to the Table of Contents and some items don't have a link. The checklist is new, the bylaws are online and the ad hoc proposal form is new. Also new is the BHB outreach roles. Laurel will work with DHHS Media on the ADA part. This can be updated on a regular basis or every six months. The handbook can be posted on the BHB website and new members can also request to get a printed copy if that's what they want. Laurel will send Joe a link to the handbook to include in the agenda for the January meeting and it will be on the agenda under discussion items.	The BHB handbook was unanimously approved.	Laurel Johnson
6) Sending information to Board members	a) Emi reported she thinks the Board needs a process for sending confidential information to the Board members especially when members of the public are making grievances. Information from the public will be forwarded to the chair-Laura Montagna with a CC to Emi Botzler-Rodgers. Can add a section to the handbook under grievances for new members. Can this be added to the bylaws under how to be professional.		
7) Set agenda for the January meeting	a) Agenda will include approval of the CALBHBC invoice for 2025-26. Will also add membership application for Dana Holcomb for approval.		
7) Adjournment	Meeting adjourned at 1:15 pm.		