



**JOINT CONFERENCE COMMITTEE FOR SEMPERVIRENS**

January 12, 2026

1:30 pm – 3:00 pm

Remote Virtual Participation Only

<https://www.zoomgov.com/j/1604552030?pwd=SV6ObJsaYWMI8a7nqXOCMuoCfmTAGL.1>

Meeting ID: 160 455 2030

Passcode: cxwFi0

**THIS MEETING WILL BE RECORDED**

---

*MEETING AGENDA*

---

<b>NAME</b>	<b>TITLE</b>	<b>DEPARTMENT</b>
Emi Botzler-Rodgers, LMFT	Director	Behavioral Health
Paul Bugnacki, LCSW	Deputy Director	Behavioral Health
Christine Skotzko, MD	Medical Director	Behavioral Health
Cyanne Brocius, MSN, RN	Director of Nursing	Behavioral Health
Steve Madrone	Supervisor – 5 <sup>th</sup> District	Board of Supervisors
Rex Bohn	Supervisor – 1 <sup>st</sup> District	Board of Supervisors
Amy Cone	Quality Improvement Coordinator	Behavioral Health
Jessica Duke, LMFT	Interim Hospital Administrator	Behavioral Health
Teresa M Domingo-Chase	Executive Secretary	Behavioral Health

Email Public Comment:

*To submit public comment to the Joint Conference Committee (JCC) email [HHSMHB@co.humboldt.ca.us](mailto:HHSMHB@co.humboldt.ca.us) provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.*

Zoom Public Comment:

*When the Joint Conference Committee (JCC) announces the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 669-254-5252, enter Meeting ID 160 455 2030, Passcode 640492 and press star (\*9) on your phone, this will raise your hand. You'll continue to hear the JCC meeting on the call.*

*When it is time for public comment on the item you wish to speak on, the Moderator will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.*

*The County of Humboldt is committed to providing equal access to all county programs, services, and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodations or modification can be made. Please contact Behavioral Health Administration at 707-268-2990 or by email at [HHSMHB@co.humboldt.ca.us](mailto:HHSMHB@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us)*

*Meeting documents can be found at*

*<https://humboldtqov.org/3172/Sempervirens-Joint-Conference-Committee>*

- A. Roll Call
- B. Welcome, Overview & Introductions
- C. General Public Comment –This is an opportunity for members of the public to speak on items that are not on the agenda for today’s meeting. Public comment will also be taken following each agenda section. Please see options above to participate in public comment
- D. Review and approval of the agenda
- E. SV/CQI reports
  - I. Executive Summary
    - I. Plans
      - 1. Infection Prevention and Control Plan
      - 2. Emergence Action Plan
      - 3. Utilization Review Plan for FY 25-26
      - 4. SV Workplan
    - II. Reports
      - A. Seclusion & Restraints
      - B. Infection Control Reports
      - C. Medical Records Reports
      - D. Quality Improvement (QI) Tracking Forms Reporting
  - E. SV Documentation Monitoring
    - a. Social Workers
    - b. Physicians
    - c. Nurses
  - F. Fire & Disaster Drills
  - G. Life & Safety Monitoring
  - H. SV Staff Straining Completion Report
  - I. Morbidity & Mortality (M&M) reports and reviews
  - J. Acute Transfers
  - K. Peer Review for Psychiatric Prescribers/MDs

- |    |  |  |
|----|--|--|
|    | (inpatient and outpatient)                                 | Care Report (called SV-UR Dashboard Report)                            |
| L. | Patient Satisfaction Survey Report                         | Q. Medical Care Evaluation (MCE)                                       |
| M. | Medication Reconciliation                                  | R. Dietary Monitoring  |
| N. | SV Incident Reports (IR) & Unusual Occurrence Report (UOR) | S. Patient's Rights Advocate Monitoring: Certification Hearing Results |
| O. | SV Indicator Dashboard                                     | T. SV Policy Updates   |
| P. | Utilization Review (UR) Reports / SV Admission and After   | U. Pharmacy and Therapeutics (Inpatient Medication Monitoring)         |

F. Closed session –

- I. Provider appointment/reappointment– (Government Code section 54957(b)(1).) The Behavioral Health Executive Committee has reviewed and accepted the credentials for the medical staff identified in submitted report and recommends the Joint Conference Committee accepts the recommendation and approve the medical staff's privileges as requested.

G. Adjourn